



West Suburban Humane Society

1901 W. Ogden Avenue, Downers Grove, IL 60515 (630) 960-9600

West Suburban Humane Society Volunteer Application

The West Suburban Humane Society is a non profit, volunteer-based, humane society. Each volunteer is required to perform tasks within the rules and guidelines set by the West Suburban Humane Society's Executive Board and the West Suburban Humane Society's by-laws.

Date of Application _____ E-mail _____

Check Here to be added to our Weekly Update e-mail

Name _____

Last

First

Address _____

Street

City

Zip

Phone: Home _____ Cell _____ Business _____

Are you currently employed? Yes ___ No ___

Employer _____ Position _____

May we contact you at your business number? Yes ___ No ___

Are you 18 or older? Yes ___ No ___ If not, what is your age? _____

Do you have a current driver's license? Yes ___ No ___

Whom should we call in the event of an emergency?

Name _____ Phone _____

City _____ Relationship _____

List any pets _____

Are they spayed/neutered? _____ Current on vaccinations? _____

Describe any experience working with animals _____

Describe any present or previous volunteer jobs _____

What do you hope to gain through your volunteer experience at West Suburban Humane Society? _____

Describe any experience or skills (grooming, obedience training, fundraising, photography, computers, etc.) _____

Do you have any limitations? (i.e. allergies, difficulty lifting, bending, or walking)? Yes ___ No ___

If yes, please specify _____

Due to the inherent risks of working with animals, personal health insurance is required for all volunteers, for their safety. Do you have personal health coverage? Yes No

How did you hear about the West Suburban Society Volunteer Program?

Brochure Newspaper Friend/Relative Current volunteer Previously adopted

Other _____



HOW YOU CAN HELP
Please check area(s) of interest

- Front Desk Adoptions** Love to interact with people and animals? Learn how to assess whether potential adopters would be a good fit for our animals. Help our animals find their forever homes by assisting in the adoption process and completing adoptions with our adoption software. ¹
- Temporary Care** Become a safe-haven for either our feline or canine friends. Be a temporary loving home for an animal in need. Ask for our Temporary Care Packet or speak to the Animal Care Manager or Volunteer Coordinator about what is involved in becoming a temporary home. ²
- Cleaning Crew** Help our dogs or cats by working a shift while the shelter is closed. Make their areas spotless while socializing the animals without interruption, so that they are happy and clean when potential adopters come to meet them. ³
- Adoption Counselor** Get to know our dogs or cats well, show the animals and tell potential adopters all about them. Push their assets, be up-front about their faults, and assess whether they would be a good fit. Feel the gratification of finding a forever home for one of our animals. Light cleaning is necessary during these shifts to keep the shelter looking nice. ¹
- ISO/Receiving** Learn to care for our sick or special needs cats and kittens who need medication and extra care as well as maintain our intake and front office area for all animals. It takes a special person to give this kind of attention and love to an animal with special needs. ³
- Bath, Trim, and Groom** Spend time weekly bathing dogs, trimming nails, and brushing fur. Teams of 2-3 preferred. ³
- Youth Volunteer Program** Volunteers ages 10 - 15 may participate in this after school program that involves light cleaning, and feeding and socializing animals, with a focus on learning care and compassion for all animals. Volunteers over the age of 18 may act as mentors and supervisors to the youth volunteers. ⁴
- Humane Education** Demonstrate responsible pet ownership to school children, community groups, and tour groups. ¹
- Fundraising/PR Events** Want to help but can't commit to a regular schedule? Volunteer to help during one of our events and spread the word about the great work we're doing to find forever homes for our animals. ⁵

Are you interested in working with: dogs cats No direct animal care

AVAILABILITY

Typical commitments are once a week for a shift from 2 - 4 hours depending on the shift. Shifts are as follows:

Mon - Fri Morning, 8-11 am; Mid-day, 11 am - 2 pm; Afternoon, 3-5 pm; Early Evening, 5-7 pm; Late Evening, 7-9 pm

Sat & Sun Morning, 8 - 11 am; Mid-day, 11 am - 3 pm; Evening, 4 - 6 pm, Late Evening 7-9 pm

Please indicate days and shifts you are available to work:

- Monday _____ Thursday _____ Sunday _____
 Tuesday _____ Friday _____ No Regular Schedule
 Wednesday _____ Saturday _____

Please check here if you are available as a sub to cover for absences/vacations

¹ Ages 18 and older

² Main contact must be 21 years of age or older

³ Ages 12-15 with parent, or 16 and older

⁴ Youth volunteers 10-15, adult supervisors over 18

⁵ Age varies based on event